



## PENWORTHAM GIRLS' HIGH SCHOOL

### TERMS OF REFERENCE OF

### THE CURRICULUM & STANDARDS COMMITTEE

#### **Membership**

1. The committee shall consist of at least three Governors in addition to the Headteacher or a representative for the Headteacher.
2. Non-voting participants may be invited to meetings by the committee as and when required.
3. The committee will elect a chairman and vice-chair from within its own membership.
4. The membership of the committee shall be reviewed and determined annually by the governing body.

#### **Quorum**

The quorum shall be a minimum of 3 governors, including the headteacher, but excluding any associate members.

#### **Meetings**

1. The clerk to the committee shall be responsible for convening meetings of the committee.
2. Procedures of any meetings must be minuted and these minutes presented timely for the next meeting of the governing body.
3. The committee shall meet at least once a term and otherwise as required.

#### **Responsibilities –**

The main function of the committee is to advise the head teacher and governing body on matters concerning the school curriculum, in particular:

1. To ensure that the curriculum provided meets all statutory requirements.
2. To ensure that the school has a clear strategy for the curriculum and the quality of education that this provides.
3. To consider all the available data provided by the school, which must include the Inspection Dashboard Summary Report (IDSR) and to set and publish performance targets within the statutory time frames.
4. To monitor relevant areas of the School Improvement Plan (SIP).
5. To monitor and evaluate the impact of curriculum related policies on pupil progress and attainment.

6. To hold leaders to account for the educational performances of the school and its' students, including attendance and behaviour.
7. To receive requests and receive information for educational visits.

*Reviewed and accepted by Governors of the Curriculum& Standards Committee: 7<sup>th</sup> November 2023.*